

# How to Use Slide Transition in PowerPoint

Using slide transitions in PowerPoint can enhance the flow of your presentation and keep your audience engaged. Here is a simple guide on how to add transitions to your slides.

## Step 1: Open Your PowerPoint Presentation

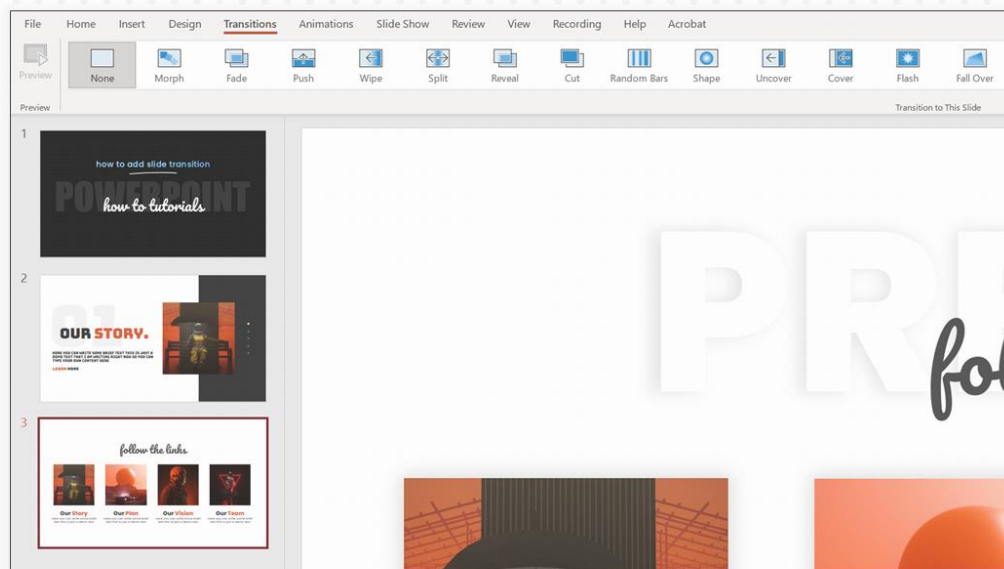
Start by opening the PowerPoint presentation to which you want to add slide transitions.

## Step 2: Select Your Slide

Go to the slide you want to apply a transition to. You can apply transitions individually or to all slides.

## Step 3: Access the Transitions Tab

Click on the **“Transitions”** tab in the ribbon at the top of PowerPoint. This will show you various transition options like Fade, Push, Wipe, Morph and more.

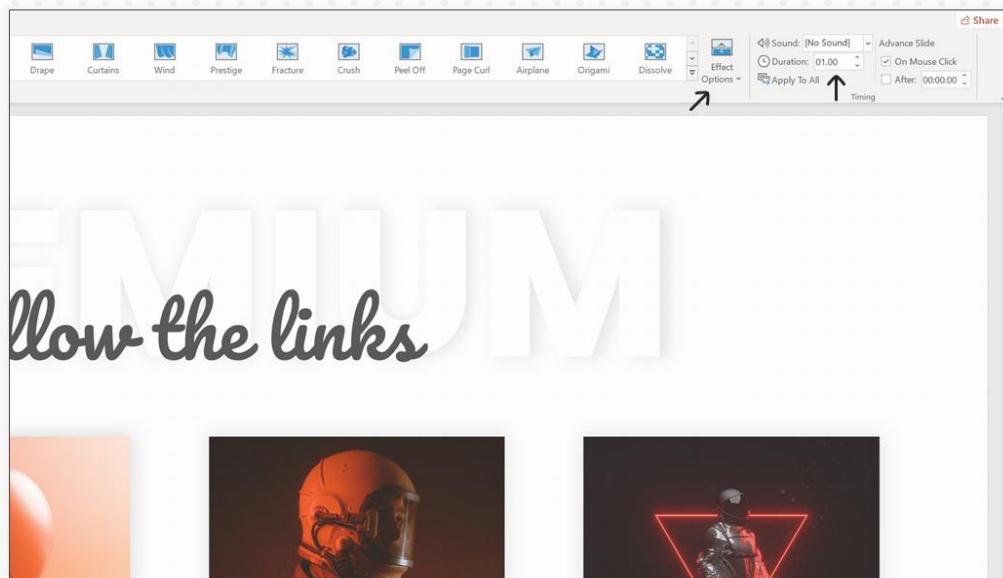


## Step 4: Choose a Transition

Browse through the transitions available. Click on any transition to see a preview on your selected slide. After previewing, click on the transition you want to apply to your slide.

## Step 5: Customize the Transition

Once you've selected a transition, you can customize it further. Look for options like 'Effect Options', 'Duration', and 'Sound'.



**Effect Options:** This lets you choose different variations of the selected transition.

**Duration:** Adjust how long the transition takes to complete.

**Sound:** Add a sound effect to play during the transition.

## Step 6: Apply to All Slides (Optional)

If you want the same transition effect on all slides, click on the "Apply to All" button in the Transitions tab.

## **Step 7: Save Your Presentation**

Save your presentation to ensure all your transition settings are kept.

### **Morph Transition**

Morph can animate the movement of objects from one slide to the next, making it appear as if they are fluidly moving across the slides. It can easily transform shapes, text, images, and even 3D models.

### **Uses of Text Boxes in PowerPoint**

- **Professional Appearance:** Use transitions to maintain a professional look and feel in your presentations, enhancing the overall impact.
- **Avoid Distraction:** Use transitions carefully to prevent them from becoming distractions and to keep your audience focused on your content.